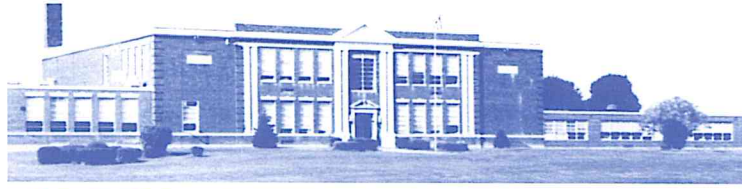


**Board of Education**

Mr. Jona Snyder  
President

Mrs. Stephanie Clark-Tanner  
Vice President

Mrs. Mary Bartlett-Linden  
Mrs. Beverly Biedermann  
Mrs. Kathy Bridge  
Mr. William Langbein  
Mr. Steven Yancey



**MADISON CENTRAL SCHOOL DISTRICT**

7303 Route 20, Madison, New York 13402

Phone: (315) 893-1878

Fax: (315) 893-7111

Mr. Perry T. Dewey  
Superintendent

Mr. Larry Nichols  
Principal

Mrs. Melanie Brouillette  
Treasurer

Mrs. Tracey Lewis  
District Clerk

**BOARD OF EDUCATION  
REGULAR MEETING**

**JANUARY 5, 2015  
6:30 P.M. – LIBRARY**

- I. Call to Order
- II. Executive Session
  - a. To discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, **employment**, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
- III. Adjourn Executive Session and resume regular meeting
- IV. Agenda Additions
- V. Consent Agenda
  - a. Approval of Agenda for This Meeting
  - b. Approval of Minutes
    1. December 15, 2014 Regular Meeting Minutes
- VI. Public Forum
  - a. Review of Public Forum Expectations
- VII. Report
  - a. Treasurer
    1. Internal Claims Auditor Report
    2. Financial Status Report
    3. Approval of Transfers
  - b. Superintendent – Information Items
    1. 2015-2016 Budget Development Calendar
    2. Golf Team possibilities
    3. Building Project updates
    4. “Superintendent Evaluation Process and Procedures” workshop January 12, 2015 notice
  - c. Superintendent – Approval Items
    1. None at this time – possible agenda additions

- d. Building Principal Report
  - 1. Building Principal – to be available at meeting
- VIII. Policy
  - a. Second Reading of Policy # 8502 – Programs for Students with Disability Under Section 504 of the Federal Rehabilitation Act of 1973
- IX. Old Business
- X. New Business
  - a. Personnel
    - 1. Appointments
      - a. Dana Gilgan – Certified Substitute Teacher effective 1/5/15
    - 2. Tenure Recommendation
      - a. Larry Nichols – Building Principal with \_\_\_\_\_ Certification in \_\_\_\_\_ with tenure effective \_\_\_\_\_ (details to be available for meeting)
  - b. CSE/CPSE Recommendations
- IX. Correspondence
  - a. Updated Board of Education Member List
  - b. Monthly Library Media Center Report for December 2014
  - c. Thank you note from family of Marvin E. Sitts Jr.
- X. Adjournment



# MADISON CENTRAL SCHOOL DISTRICT

## School Board Operating Protocols

In the interest of effective governance and for the purpose of enhancing teamwork among members of the board and between the board and administration, we, the members of the Madison Central School Board, do hereby publicly commit ourselves collectively and individually to the following operating protocol:

1. **Mission comes first.** Advancing academic achievement and youth development for all students in the district. The board's work will reflect that highest priority.
2. **Clearly State Goals.** The board will set clear goals for themselves and the superintendent. The board and superintendent will set clear goals for the Madison Central School District. Such goals will cohere with the mission and strategic plans of the district.
3. **Practice the governance role.** The board will emphasize planning, policy-making, and communication rather than becoming involved in the management of the school. Toward that end, we will
  - 3.1. **Utilize CEO input.** The superintendent is the chief executive officer and should make recommendations, proposals or suggestions on most matters that come before the board
  - 3.2. **Act only as a body.** Individual board members do not have authority. Only the board as a whole has authority. We agree that an individual board member will not take unilateral action. The board president serves as the official spokesperson for the board and will communicate the position(s) of the board on controversial issues. When board members serve on various school committees their role shall be defined by the board as silent observer or active participant.
  - 3.3. **Monitor interactions with staff:** Except when functioning in ordinary roles as a parent or district resident, we will refrain from visiting schools or engaging in substantive contact with staff unless authorized by the board to do so. (*Appeal of Silanno, Matter of Bruno*).
  - 3.4. **Request information or action judiciously:** To avoid overstepping our authority or disrupting staff productivity, we will request information or action from staff through the superintendent and from the superintendent through the board president. ("Copy" the superintendent or BOE president for simple requests, but work through the superintendent or board president for others.) We agree that the more complicated or time consuming a request appears to be, the more that request should be scrutinized for its coherence with stated district or board priorities.
  - 3.5. **Follow the chain of command.** The last stop, not the first, will be the board. We agree to follow the chain of command and insist that others do so. While the board is eager to listen to its constituents and staff, we will refer constituents and staff to the person who can properly and expeditiously address the issue. The board will not be a ball carrier for others – but rather, will encourage others to present their own points, problems or proposals when discussing issues. All personnel complaints and criticisms as well as compliments received by the board or its individual members will be directed to the superintendent.

4. **Model the way:** The board will conduct its meetings with the same decorum we expect of staff, and we will follow the consensus better practices of effective school boards. Toward those ends we will
  - 4.1. **Debate the issues, not one another.** Conduct at a board meeting is very important. We agree to avoid words, actions, and expressions that create a negative impression on an individual, the board or the district. While we encourage debate and differing points of view, we will do it with care and respect to avoid an escalation of negative impressions or incidents.
  - 4.2. **Not spring surprises on other board members or the superintendent.** Surprises to the board or the superintendent will be the exception, not the rule. There should be no surprises at a board meeting. We agree to ask the board president or the superintendent to place an item on the agenda instead of bringing it up unexpectedly at the meeting.
  - 4.3. **Avoid marathon board meetings.** To be efficient and effective, long board meetings must be avoided. Points are to be made in as few words as possible; speeches at board meetings will be minimal. If a board member believes s/he doesn't have enough information or has questions, either the superintendent or board chair is to be called before the meeting.
  - 4.4. **Practice efficient decision-making.** Board meetings are for decision-making, action and votes, not endless discussion. We agree to move to the question when discussion is repetitive.
  - 4.5. **Speak to agenda issues.** The board will not play to the audience. We agree to speak to the issues on the agenda and attend to our fellow board members. Facts and information needed from the administration will be referred to the superintendent, not to individual members of the leadership team.
  - 4.6. **Executive/closed sessions will be held only for appropriate subjects.** Board members will be extremely sensitive to the legal ramifications of their meetings and comments.
  - 4.7. **Annually conduct a self-assessment/evaluation.** The board will address its behavior by yearly self-evaluation and by addressing itself to any individual problems, such as poor meeting attendance or leaks of confidential information

Adapted from model provided by the Washington State School Districts' Association

Approved and adopted by MCS June 19, 2012

**Madison Central School  
District  
Core Values**

- ◆ **Order and Discipline**
- ◆ **High Expectations for Student Achievement**
- ◆ **Honesty and Integrity**
- ◆ **Compassion and Understanding**
- ◆ **Seriousness of Purpose**

**Communication Chain of Command**

- ◆ School Board
- ◆ Superintendent
- ◆ Principals
- ◆ Athletic Director and Head Bus Driver
- ◆ Teachers, Staff, and Coaches

The board of education acts as one body and not as individuals. Only the board as a whole has authority. Parents and community members are asked to follow the chain of command from the bottom to the top to resolve school related issues. We are here to serve the public and meet the needs of the learning community with a focus on our students and their growth.

If you have concerns you are free to write or email the Board of Education at:  
[BoardofEducation@madisoncentralny.org](mailto:BoardofEducation@madisoncentralny.org)  
or  
Contact Linda Wood, Secretary to the Superintendent at 893-1878, ext. 201 or by email at [lwood@madisoncentralny.org](mailto:lwood@madisoncentralny.org)



**The mission of Madison Central School's students, staff, faculty, administration, and the board of education, in cooperation with the community, is to provide a safe, healthy environment, commit to a high level of academic achievement, develop leadership and good citizenship, and promote a positive attitude toward success in life and life-long learning.**



*Madison Central  
School District*

*2014-15  
Board of  
Education*



**Madison Central School  
District**

7303 State Route 20  
Madison, NY 13402  
Telephone: (315) 893-1878  
Fax: (315) 893-7111  
[www.madisoncentralny.org](http://www.madisoncentralny.org)

**The Board of Education is committed to providing quality educational opportunities within the fiscal realities of the community. The strategic plans are key to decision-making throughout the district in areas such as curriculum development, professional development, program revisions and course offerings.**

**2013-14 Board Members**

	<u>Term</u>
<b>Jona Snyder, President</b> Telephone: 315-750-8720	2012-2016
<b>Stephanie Clark-Tanner, Vice President</b> Telephone: 315-520-5701	2012-2016
<b>Mary Bartlett-Linden</b> Telephone: 315-982-8253	2014-2018
<b>Beverly Biedermann</b> Telephone: 315-269-4878	6/30/15
<b>Kathy Bridge</b>	2012-2016
<b>William Langbein</b> Telephone: 315-893-7264	2011-2015
<b>Steve Yancey</b> Telephone: 315-893-7262	2013-2017

**2014-2015 Board of Education Meetings**

Board of Education Meetings will be held on the dates listed below. Meetings will begin at 6:30 pm unless otherwise noted. Board of Education Meetings will be held in the Library unless otherwise noted.

<u>July</u> 8th (Reorg. Mtg.) 8th (Reg. Mtg.-7 pm)	<u>January</u> 6th (BW) 20th (R)
<u>August</u> 19th (R)	<u>February</u> 10th (R)
<u>September</u> 16th (R)	<u>March</u> 3rd (BW) 17th (R)
<u>October</u> 21st (R)	<u>April</u> 14th (BW) 21st (R & BOCES Vote)
<u>November</u> 18th (R)	<u>May</u> 5th(Budget Hearing)
<u>December</u> 16th-6 pm (R)	<u>June</u> 2nd (W) 16th (R)

**Annual Meeting and School Budget Vote  
Tuesday, May 19, 2015  
12 Noon — 8:00 p.m.—Main Foyer**

(R) - Regular Mtg.      (W) - Workshop Mtg.  
(BW) - Budget Workshop

There are two designated times at each meeting for Public Forum to address the Board of Education on any issue.

**Public Forum Information / Guidelines**

1. Please place your name, address, and email or phone number on the sign-up sheet. If you have not signed up before you speak, please introduce yourself before speaking and leave your contact information with Mrs. Lewis, the Board Clerk, after you speak.
2. The Board will listen to your words and bear them in mind, but generally not respond during public forum or take up the issue later in the meeting. Sometimes the issue or concern may come up during later Board discussion of future issues; more often the matter is referred to the appropriate staff. (If you haven't first spoken with that person or don't know who it would be, your most effective course of action is to go straight to that person or to that person's supervisor. You may contact the district office to identify who the appropriate person would be.)
3. By district policy, public forum is **not** the place to make derogatory comments about specific persons. Such comments can be made privately to the superintendent or board president who can follow up appropriately.
4. If you have concerns but would prefer not to speak during public forum, you are free to write or email the board.  
**BoardofEducation@madisoncentralny.org**
5. Please use time efficiently. Knowing that others may wish to speak and that Board of Education meetings often last several hours, people generally speak for fewer than three minutes. Please be as brief as possible. On evenings when a time limit is announced, expect your speaking privileges to be revoked if you exceed the allotted time.

## **DRAFT**

The Regular Meeting of the Board of Education of Madison Central School was held on December 15, 2014 at 6:30 pm in the library..

**MEMBERS PRESENT:** Ms. Beverly Biedermann  
Mr. William Langbein  
Mr. Jona Snyder  
Mrs. Stephanie Tanner  
Mr. Steven Yancey

**MEMBERS ABSENT:** Mrs. Bartlett-Linden  
Mrs. Bridge

**OTHERS PRESENT:** Mr. Perry Dewey, Superintendent  
Mr. Larry Nichols, Building Principal  
Mrs. Melanie Brouillette, Treasurer  
Ms. Tracey Lewis, District Clerk

- I. Call to Order
  - a. Mr. Snyder called the meeting to order at 6:31 pm.
- II. Executive Session

### **MOTION # 1 – ENTER EXECUTIVE SESSION**

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to enter into Executive Session at 6:31 pm to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, **employment**, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motion carried 5 yes, 0 no.

- III. Adjourn Executive Session and resume regular meeting

### **MOTION # 2 – ADJOURN EXECUTIVE SESSION**

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to adjourn Executive Session at 6:37 pm. Motion carried 5 yes, 0 no.

### **MOTION # 3 – RESUME REGULAR SESSION**

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to resume Executive Session at 6:37 pm. Motion carried 5 yes, 0 no.

- IV. Agenda Additions
- V. Consent Agenda
  - a. Approval of Agenda for This Meeting

### **MOTION # 4 – APPROVAL OF AGENDA**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the agenda for this meeting. Motion carried 5 yes, 0 no.



- b. Approval of Minutes
  - 1. November 18, 2014 Audit and Regular Meeting Minutes

**MOTION # 5 – APPROVAL OF MINUTES**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the minutes from the November 18, 2014 Audit and Regular Meeting. Motion carried 5 yes, 0 no.

- VI. Public Forum
  - a. A question was raised asking for our code of conduct policy.
  - b. A couple community members asked for public forum opportunity during the Veteran's Exemption discussion prior to the vote for approval or denial of such exemption.
  - c. Two large bags of knitted hats were created and donated to students of Madison Central School by Betty Johnson. Much gratitude and appreciation was expressed over her hard work and beautiful designs.
- VII. Reports
  - a. Treasurer
    - 1. Internal Claim Auditor's Report

**MOTION # 6 – APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the Internal Claim Auditor's Report. Motion carried 5 yes, 0 no.

- 2. Treasurer's Report dated November 30, 2014

**MOTION # 7 – APPROVAL OF NOVEMBER 30, 2014 TREASURER'S REPORT**

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the November 30, 2014 Treasurer's Report. Motion carried 5 yes, 0 no.

- 3. Detail Warrants

**MOTION # 8 – APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board move to approve the Detail Warrants as follow: Warrant Number 20 – Fund A – 11/17/14 – 7 pages, Warrant Number 21 – Fund A – 12/2/14 – 1 page, Warrant Number 22 – Fund A – 12/11/14 – 7 pages, Warrant Number 12 – Fund C – 11/14/14 – 2 pages, Warrant Number 13 – Fund C – 12/2/14 – 1 page, Warrant Number 14 – Fund C – 11/26/14 – 2 pages, Warrant Number 5 – Fund TA – 12/2/14 – 4 pages, Warrant Number 3 – Fund HBUS – 12/2/14 – 1 page, Warrant Number 4 – Fund FA15 – 11/14/14 – 1 page, Warrant Number 5 – Fund FA15 – 11/26/14 – 1 page. Motion carried 5 yes, 0 no.

- 4. The Financial Status Report was provided for review.
- 5. Substitute Pay /Minimum Wage Rate Changes

**MOTION # 9 – APPROVAL OF SUBSTITUTE PAY/MINIMUM WAGE RATE CHANGES**

ON THE MOTION Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the Minimum Wage Rate Change and Substitute Pay Rate Changes effective 1/1/15 as provided. Motion carried 5 yes, 0 no.

- b. Committee Reports
  - 1. Budget - The audit was reviewed, they will be meeting with department heads, waiting for reports from Building and Grounds and Curriculum committees.
  - 2. Building & Grounds - They met with March Associates for Building Condition Survey Report and reviewed the last two \$100,000 building projects.
  - 3. Curriculum, Sports, Music & Drama – no meeting/no report

4. Negotiations & Labor - no meeting/no report
  5. Policy – Policy in packet for first reading
  6. Strategic Plan – no meeting/no report
  7. Technology - no meeting/no report
  8. Safety – no meeting/no report
- c. Superintendent – Information Items
1. Mr. Dewey informed the board that Madison has been approved for additional TC3 Credits and DL courses.
  2. Mr. Dewey updated the board on the Building Projects. We are waiting for door cores and a punch list on the latest project and the EPC project continues to make progress.
  3. The feasibility of the creation of a golf team was discussed.
  4. Mr. Dewey discussed the Smart Schools money and the fact that the district is developing ideas of needed technology to request utilizing the Smart Schools money.
- d. Superintendent – Approval Items
1. Approval or Denial of Veterans Exemption – Lengthy Discussion preceded the vote
    - a. A resident asked that the board to consider the impact of the Star Exemption when voting.
    - b. A resident asked that the board consider what Veteran’s have given, the human loss as well, when voting.
    - c. A resident asked for clarification of the survey results.
    - d. A resident recommended that the board speak with legislators regarding this exemption and its impact on the district.
    - e. A resident asked questions about a deadline for the approval or denial of Veteran’s Exemption.
    - f. A resident asked that the board consider the service of our veterans when considering this exemption.
    - g. It was noted that the approval of this exemption would show respect to our veterans.
    - h. It was noted that the assessor’s office would need approval of any such changes by March 1<sup>st</sup> of each year.
    - i. It was noted that there are other options and ways to show respect and honor veterans such as state income tax breaks that would not have such an impact on fellow district taxpayers.
    - j. Much discussion continued revolving around the loss of state aid in the form of STAR reimbursement.

**MOTION # 10 – DENIAL OF VETERAN’S EXEMPTION**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to deny the Veteran’s Exemption, noting deep respect. Motion carried 4 yes, 0 no, 1 abstain. Mr. Langbein abstained due to being a veteran himself.

2. Approval of Mileage Rate effective 1/1/15 of \$.575 per mile

**MOTION # 11 – APPROVAL OF MILEAGE RATE**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the mileage rate of \$.575 per mile effective 1/1/15. Motion carried 5 yes, 0 no.

3. Approval of Resolution for Shared Services Study in conjunction with Hamilton, Madison, and Stockbridge Valley Schools

**MOTION # 12 – APPROVAL OF RESOLUTION FOR SHARED SERVICES STUDY**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the Resolution for Shared Services Study in conjunction with Hamilton, Madison, and Stockbridge Valley Schools. Motion carried 5 yes, 0 no.

4. Approval of FFA Overnight Trip to Syracuse January 24-25, 2015

**MOTION # 13 – APPROVAL OF FFA OVERNIGHT TRIP**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the FFA overnight trip scheduled for January 24-25, 2015 to Syracuse. Motion carried 5 yes, 0 no.

- e. Building Principal Report
  1. Mr. Nichols presented his Building Principal's Report including updates on the successes of the winter concerts thus far, the Colgate tutoring program, NAEP assessments for seniors beginning this year, the AIS process being reviewed and the RIT process being reviewed.

VIII. Policy

- a. The first reading of Policy # 8502 – Programs for Students with Disability Under Section 504 of the Federal Rehabilitation Act of 1973 was done at this time.

IX. Old Business

- a. None

X. New Business

- a. Personnel
  1. Leave Request
    - a. Tom Peckham – Leave Without Pay from both TA and Bus May 1, 4, 5, 6, 7, 2015

**MOTION # 14 – APPROVAL OF LEAVE REQUEST FOR TOM PECKHAM**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the Unpaid Leave Request of Tom Peckham for both TA and Bus Driving for May 1, 4, 5, 6, and 7, 2015. Motion carried 5 yes, 0 no.

2. Tenure Recommendation
  - a. Michael Flint – Art Education Teacher with certification in Visual Arts effective 1/3/15

**MOTION # 15 – APPROVAL OF TENURE FOR MICHAEL FLINT**

ON THE MOTION of Ms. Biedermann, seconded by Mrs. Tanner, the board moved to approve the tenure of Michael Flint as Art Education Teacher with certification in Visual Arts effective 1/3/15. Motion carried 5 yes, 0 no.

### 3. Appointments

#### **MOTION # 16 – APPROVAL OF APPOINTMENTS**

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to approve the following appointments:

- a. Martha Mudong –Non- Certified Substitute Teacher, Teacher’s Assistant, Teacher’s Aide – effective 12/15/14
- b. Heather Dilworth – Substitute Teacher’s Aide, Substitute Bus Aide – effective 12/15/14
- c. James Crandall – Snow Plow Driver effective 12/15/14

Motion carried 5 yes, 0 no.

#### IX. Correspondence

- a. Richard Engelbrecht’s monthly BOCES newsletter dated December 2014 was provided.
- b. The monthly School Library Media Center Report for November 2014 was provided.
- c. The School Boards Institute Notice was provided.

#### X. Adjournment

#### **MOTION # 17 – ADJOURNMENT**

ON THE MOTION of Mrs. Tanner, seconded by Ms. Biedermann, the board moved to adjourn for the evening at 7:42 pm. Motion carried 5 yes, 0 no.

## Internal Claims Auditor Report

<u>Warrant Number</u>	<u>Warrant Date</u>	<u>Check # Sequence</u>	<u>Fund</u>	<u>Date of ICA Review</u>	<u>Amount of Warrant</u>	<u>Internal Claims Auditor Findings</u>
23	12/4/2014	15921-15973	A	12/8/2014	\$ 46,051.10	Good
21	11/14/2014	14875	A	12/11/2014	\$ 7.17	Good- Manual Cks
13	11/18/2014	3113	C	12/11/2014	\$ (61.69)	Good- Void Ck- Manual Ck
6	11/13/2014	1165-1173; 5853-5864	TA	12/11/2014	\$ 278,860.49	Good- Manual Cks
3	11/14/2014	1032-1033	HBUS	12/11/2014	\$ 81,939.74	Good- Manual Cks
15	12/12/2014	3168-3174	C	12/16/2014	\$ 7,752.04	Good
6	12/12/2014	2737-2738	FA15	12/16/2014	\$ 8,112.00	Good- Voided ck # 2738
25	12/12/2014	15974-16019	A	12/17/2014	\$ 211,972.35	Good

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Jessica L. Clark- Internal Claims Auditor

Madison Central School  
2014-2015  
Revenues Anticipated

12/22/2014

		Estimated Revenues 2014-2015	Received To date	(Shortfall) Overage To date
1001	Real Property Taxes	2,429,743.00	2,167,106.66	(262,636.34)
1083	E-ON - Windmills	81,000.00	83,186.81	2,186.81
1085	STAR Reimbursement	595,000.00	140,045.60	(454,954.40)
1090	Interest and Penalties	3,800.00	-	(3,800.00)
1311	Tuition From Individuals	-	925.00	925.00
1335	Other Student fees	-	4,309.00	4,309.00
1410	Admissions	-	-	-
2230	Tuition Other Districts	37,500.00	44,880.62	7,380.62
2401	Interest and Earnings	5,000.00	991.21	(4,008.79)
2401.001	Interest- Capital Reserve	-	43.08	43.08
2401.002	Interest - Unemployment Reserv	-	16.31	16.31
2666	Sale of Trans Equipment	-	3,050.00	3,050.00
2680	Insurance Recoveries	-	-	-
2690	Comp for Loss	-	275.68	275.68
2700	Medicare Part D	25,000.00	12,045.47	(12,954.53)
2701	Refunds of Prior year BOCES	32,000.00	52,394.04	20,394.04
2702	Refund of Transportation	-	-	-
2703	Refund Prior Year - Misc	3,000.00	3,369.95	369.95
2705	Gifts and Donations	-	185.88	185.88
2770	Unclassified Revenues	4,000.00	-	(4,000.00)
2770.002	Prior Year E-Rate Refund	3,000.00	3,389.99	389.99
2801	Interfund Revenues	-	-	-
2801.827	NYS TRS Res	50,000.00	-	(50,000.00)
3101	NYS - General Aid	3,835,259.00	852,011.99	(2,983,247.01)
3101.001	NYS - Excess Cost Aid	440,000.00	156,386.25	(283,613.75)
3102	Lottery Aid	540,000.00	523,080.54	(16,919.46)
3102.001	VLT Lottery Aid	202,000.00	137,281.06	(64,718.94)
3103	BOCES Aid	600,438.00	(2,649.00)	(603,087.00)
3260	Textbook Aid	28,000.00	7,245.00	(20,755.00)
3262	Computer Software Aid	6,206.00	-	(6,206.00)
3262.001	Computer Hardware Aid	8,887.00	-	(8,887.00)
3263	Library Aid	3,250.00	-	(3,250.00)
3289	Other State Aid	-	20,000.00	20,000.00
4601	Medicaid Assistance	-	-	-
5050	Interfund Transfers Debt Service	185,000.00	-	(185,000.00)
	Carry over p.o. funds	189,879.32	-	(189,879.32)
	Designated Fund Balance	150,000.00	-	(150,000.00)
	Undesignated Fund Balance	-	-	-
		9,457,962.32	4,209,571.14	(5,098,391.18)
				#1

#1 - Funds not received as of date.

Received to date revenues	\$	4,209,571.14
Anticipated Expenditures to date	\$	7,428,990.31
Difference between expended to date and received to date revenues		(3,219,419.17)

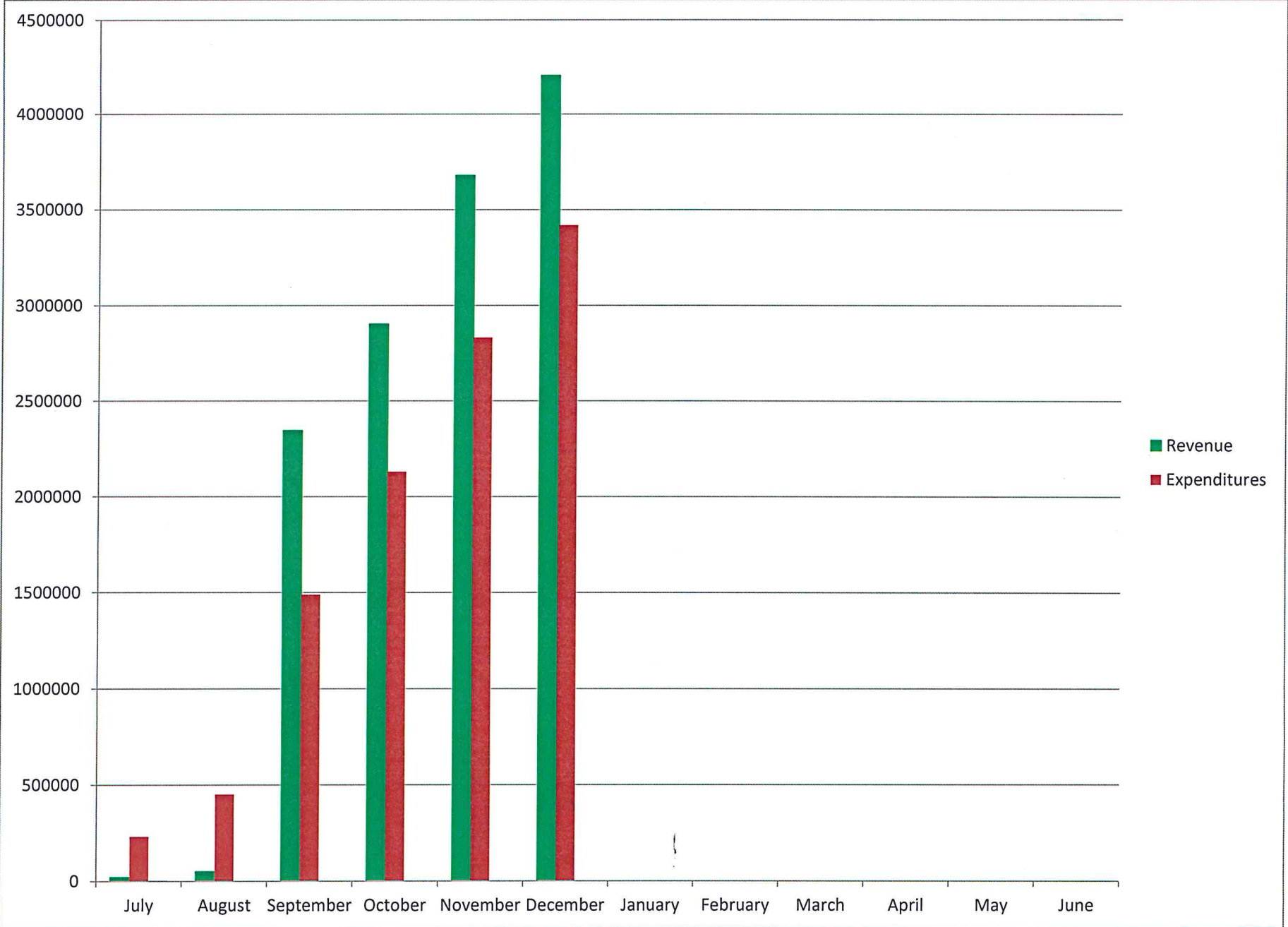
Expenditures

MAJOR BUDGET CATEGORIES =====	End Of Year 2013-2014	Adjusted Budget 2014-15	Expected Fund Balance 6/30/2015
Board Of Education	6,958	7,665	1,098
Central Administration	147,188	153,572	1,356
Finance	169,055	178,266	10,326
Staff	27,952	41,470	2,316
Central Services	659,719	657,102	175,680
Special Items	105,885	118,407	5,972
GENERAL SUPPORT	1,116,757	1,156,482	196,748
Instruction, Admin. & Improv.	176,093	176,728	(23,891)
Teaching-Regular School	2,051,627	2,090,217	172,550
Special Programs	840,819	1,040,016	(31,117)
Occupational Education	315,203	320,689	8,677
Teaching-Special Schools	178,263	203,168	(23,868)
Instructional Media	175,014	152,790	(2,246)
Pupil Services	286,257	291,483	59,726
INSTRUCTION	4,023,275	4,275,091	159,831
PUPIL TRANSPORTATION	786,995	604,694	123,104
COMMUNITY SERVICE	-	-	-
Employee Benefits	2,220,981	2,481,175	1,539,495
Debt Service	820,820	851,820	839,320
Interfund Trx	409,561	88,700	85,994
UNDISTRIBUTED	3,451,362	3,421,695	2,464,809
TOTAL GENERAL FUND === >>>>	9,378,389	9,457,962 #1	2,944,492 #2

#1 = Budget approval of \$92687,083 + carry over purchase orders of \$189,879.32 from 2013-2014 school year (encumbrance)

#2 = All salaries and debt service are encumbered

Madison Central School District





**Madison Transfers - December 2014**

<b>From Code #</b>	<b>To Code #</b>	<b>Amount</b>	
A1320.400	A1310.400	\$ 7,000.00	Borrowing for EPC project
A1620.401	A1620.160	\$ 16,945.09	New hire
A1620.401	A1620.162	\$ 8,000.00	Overtime for extra work
A1620.401	A1620.169	\$ 5,000.00	Substitutes
A1620.401	A1620.401-01	\$ 40,000.00	Propane - just budgeted fuel oil
A1620.400	A1621.400	\$ 8,500.00	Transfer from Operation to Maintenance
A1620.401	A1621.420	\$ 4,324.00	Boiler work
A1620.450	A1621.450	\$ 9,000.00	Transfer from Operation to Maintenance
A1621.454	A1621.450	\$ 1,500.00	Transfer from Hardware
A1620.450	A1621.457	\$ 3,000.00	Painting
A2110.130	A1680.490	\$ 17,300.00	Increase in services - Data
A2070.490	A2020.150	\$ 18,377.54	New hire
A2020.450	A2020.150	\$ 86.97	New hire
A2020.160	A2020.150	\$ 35.49	New hire
A2110.130	A2020.150	\$ 17,300.00	New hire
A2110.130	A2020.150	\$ 485.32	New hire
A2110.145	A2020.150	\$ 8,714.68	New hire
A2110.145	A2110.121	\$ 3,117.00	UBD training
A2110.470	A2110.160	\$ 10,000.00	New hire
A2250.160	A2250.150	\$ 12,000.00	UBD training
A2250.160	A2250.400	\$ 1,200.00	Student requirement
A2250.470	A2250.450	\$ 2,600.00	Student evaluation materials
A2110.400	A2280.420	\$ 1,765.00	Transfer from Regular School
A2330.150	A2330.151	\$ 4,000.00	Increase budget line
A2330.150	A2330.490	\$ 2,310.00	Increase in summer school cost
A2250.155	A2330.491	\$ 8,491.88	Increase in services - Student placement
A2110.400	A2330.491	\$ 4,821.75	Increase in services - Student placement
A2110.412	A2330.491	\$ 3,500.00	Increase in services - Student placement
A2330.150	A2330.491	\$ 2,736.37	Increase in services - Student placement
A2330.150	A2330.492	\$ 3,073.00	Wrong budget code
A2610.490	A2610.491	\$ 7,200.00	Wrong budget code
A2110.135	A2630.150	\$ 17,400.00	Wrong budget code
A1910.400	A2630.490	\$ 3,121.05	Computer purchase
A2610.452	A2630.490	\$ 351.00	Computer purchase
A1964.400	A2630.490	\$ 2,500.00	Computer purchase
A2330.150	A2630.490	\$ 8,043.99	Computer purchase
A2280.450	A2630.490	\$ 982.07	Computer purchase
A9010.800	A9010.827	\$ 69,662.50	Transfer for reserve
		\$ 334,444.70	

**Madison Central School  
2015-2016 Budget Development Calendar**

November 19, 2014		Budget Committee - Basic discussion
December 10, 2014		Administration discussion on Special Ed student placements
January 5, 2015		Budget requisitions distributed to staff
January 5, 2015	R	Discussion on Health Insurance, TRS, ERS and benefit costs
January 7-13, 2015		Superintendent meetings with Administration and Supervisors regarding their proposed budgets
January 22, 2015		Budget requisitions returned to principal
January 29, 2015	BC	Budget Committee - recommendations for bus purchase and buildings and grounds to present to the board. Review teacher \$ amounts.
February 5, 2015		Budget discussion with principals and superintendent
February 10, 2015	R	Regular Board of Education Meeting - Review of a Draft Budget - Preliminary discussion of Revenue, Expenses, and Potential Tax Implications Anticipate Program and Staffing Needs Bus purchases and building and grounds presented to the board.
February 13, 2015		Principals and Supervisors return budget proposals to the Superintendent (Includes supplies, materials and textbooks)
February 26, 2015	BC	Budget Committee - Recommendations on instructional and BOCES needs
March 1, 2015		Submit 2015-2016 calculation for tax levy limit to Office of the State Comptroller, Tax and Finance and SED.
March 3, 2015	BW	Board of Education Budget Workshop Meeting Budget discussion - Administrative Budget Recommendations based on need and taxing parameters
March 17, 2015	R	Regular Board of Education Meeting Budget discussion
March 26, 2015	BC	Budget Committee - prepare final budget for BOE
April 4, 2015		Publication of Legal Notice (1 of 4) 45 days before vote - Voting Dates, Petition for interested Board Members are available
April 14, 2015	BW	Board of Education Budget Workshop Meeting Board to approve 2015-16 budget

April 16, 2015		Publication of Legal Notice (2 of 4)
April 20, 2015		Last day for submittal for propositions and Board seats to be placed on ballot - 4 PM -30 days before election Last day for 2015-16 budget approval by Board of Education Regular Board of Education meeting Board of Education vote regarding BOCES Capital and Administrative Budget
April 21, 2015	R	Board of Education BOCES Vote
April 24, 2015		Last day for 2015-2016 budget approval by the Board of Education
April 27, 2015		Property Tax Report Card must be submitted to SED and local newspapers
April 28, 2015		Budget Statement and required attachments available in District Office
May 1, 2015		Mail Budget Newsletter Publication of Legal Notice (3 of 4)
May 5, 2015		Budget Hearing 6:30 pm
May 15, 2015		Publication of Legal Notice (4 of 4)
May 19, 2015		Annual Election for Board of Education members and voting on the 2015-2016 Annual Budget 12:00 Noon to 8:00 P.M. Board of Education Regular Meeting Board of Education Accepts the Election Budget vote results
June 10, 2015		Last date to file with the District Clerk and Commissioner of Education final sworn statement of campaign contributions by candidates for membership on BOE and Library Board.
June 16, 2015		Statewide budget revote day

# Agenda

Oneida-Madison-Herkimer Counties School Boards Institute  
Board Development Workshop

## "Superintendent Evaluation Process and Procedures"

*Monday, January 12, 2015*

**ONEIDA BOCES**

*Herkimer and Madison Conference Room  
Middle Settlement Road, New Hartford, New York*

- ❖ **Registration and Light Dinner: 6:00 - 6:30 p.m.**
- ❖ **Program: 6:30 p.m.**
- ❖ **Presenters: Darci D'Ercole-McGinn  
NYSSBA Leadership Development**

An active, on-going Superintendent/Board of Education Evaluation process is critical for district success and high student achievement. A positive, growth relationship doesn't happen by accident; rather it is the result of hard work and communication by all parties. All too often the process can break down over time as our attention is directed elsewhere.

Join NYSSBA Leadership Development Assistant Director Darci D'Ercole-McGinn as she explores some of the best practices for developing, implementing and sustaining a functional, growth oriented Superintendent Evaluation process and instrument. Learn the key elements for building an evaluation process that leads to better collaboration and growth for all parties. We will discuss effective strategies for avoiding the common pitfalls that can lead to a poor or dysfunctional evaluation system.



# School Boards Institute

*"Children First"*

## OMH-SBI Registration Form

### "Superintendent Evaluation Process and Procedures"

**Date:** January 12, 2015 (Monday)  
**Time:** 6:00 p.m. – 6:30 p.m. "Check in" and Light Dinner  
6:30 p.m. Program (*Agenda is attached*)  
**Presenter:** Darci D'Ercole-McGinn  
NYSSBA Leadership Development  
**Site:** **Oneida BOCES** - Middle Settlement Road, New Hartford  
Herkimer & Madison Conference Room

***Fee: No Charge for OMH-SBI Members;  
Non-members, \$75.00***

\* \* \* \* \*

**To register for "Superintendent Evaluation Process & Procedures":**  
E-mail your registration to: [hnitti@herkimer-boces.org](mailto:hnitti@herkimer-boces.org)  
or FAX to Heather Nitti, Herkimer BOCES, School Boards Institute at (315) 867-2004  
(Phone: (315) 867-2032)

**\*\* REGISTER by Wednesday, January 7, 2015 \*\***

**SCHOOL DISTRICT:** \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_ Telephone \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_ Telephone \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_ Telephone \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_ Telephone \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_ Telephone \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_ Telephone \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_ Telephone \_\_\_\_\_

**TOM HUXTABLE**  
President  
Telephone:  
(315) 822-6860  
E-Mail:  
[thuxtable@mmcsd.org](mailto:thuxtable@mmcsd.org)

**ROBERT GROUP**  
1<sup>st</sup> Vice President  
Telephone:  
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[rgroup@oneidacsd.org](mailto:rgroup@oneidacsd.org)

**MICHAEL HEAD**  
2<sup>nd</sup> Vice President  
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**JAMES VanWORMER**  
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**HEATHER NITTI**  
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Board Training  
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[hnitti@herkimer-boces.org](mailto:hnitti@herkimer-boces.org)

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INSTRUCTION

PROGRAMS FOR STUDENTS WITH DISABILITIES  
UNDER SECTION 504 OF THE FEDERAL REHABILITATION ACT OF 1973

I. Introduction

- A. It is the responsibility of the District to identify and evaluate students with disabilities who, within the intent of Section 504 of the Rehabilitation Act of 1973, need special services or programs in order that such students may receive the required free appropriate education. A free appropriate education consists of regular or special education and related aids and services that are designed to meet the disabled student's needs as adequately as the needs of nondisabled students are met. Each qualified student within the District who is eligible to receive regular or special education or related aids or services, regardless of the nature or severity of the condition necessitating such programs or services, shall receive a free appropriate education in the District.
- B. For purposes of this policy, a student who may need special services or programs within the intent of Section 504 is one who:
1. Has a physical or mental impairment that substantially limits one or more major life activities (e.g., learning); or
  2. Has a record of such impairment; or
  3. Is regarded as having such impairment.
- C. Students may be eligible for services under the provisions of Section 504 even though they do not require services pursuant to the Individuals with Disabilities Education Act, 20 U.S.C. Section 1400 et seq. (IDEA) and Article 89 of the New York Education Law and part 200 of the State Commissioner's regulations which implement the IDEA. Students who are identified as disabled individuals with exceptional needs, according to IDEA criteria, are not addressed under this policy. The needs of such students are met through the Committee on Special Education (CSE) and its policies and procedures and under the applicable state and federal laws and regulations.

II. Identification and Referral Procedures

- A. Any student who needs or is believed to need special education or related services not available through existing programs in order to receive a free appropriate public education may be referred by the student's parent or guardian, a teacher, or other certified school employee the designated Section 504 Committee (504

## INSTRUCTION

PROGRAMS FOR STUDENTS WITH DISABILITIES  
UNDER SECTION 504 OF THE FEDERAL REHABILITATION ACT OF 1973

Committee) for identification and evaluation of the student's individual education needs.

- B. 1. All decisions involving placements of children protected under Section 504 must be made by a group of individuals, including persons knowledgeable about the child, the meaning of the evaluation data and the placement options.
- 2. Subject to the sole discretion of the Board of Education, the CSE may be designated as the 504 Committee.
- C. Members of the 504 Committee will be encouraged to participate in training sessions and to provide in-service workshops so that others can be made more knowledgeable of disabilities, needs and law and regulations in this area.
- D. The 504 Committee will consider the referral and, based upon a review of the student's existing records, including academic, medical, social, and behavioral records, make a decision as to whether an evaluation under this program is appropriate. If a request for evaluation is denied, the 504 Committee will inform the parent or guardian of this decision and of their procedural rights.

## III. Evaluation

- A. Evaluation of the student and formulation of a plan of services will be carried out by the 504 Committee according to the following procedures:
  - 1. The 504 Committee will evaluate the nature of the student's disability and the impact of the disability upon the student's education. This evaluation will include consideration of any behaviors that interfere with regular participation of a student who otherwise meets the criteria (such as age) for participation in the educational program and/or activities. It shall also consider aptitude and achievement tests, teacher reports and recommendations, the student's physical condition, social or cultural background and adaptive behavior.
  - 2. No final determination of whether the student will or will not be identified as disabled within the meaning of Section 504 will be made by the 504 Committee without first inviting the parent or guardian of the student to participate in a meeting concerning such determination.
  - 3. A final decision will be made by the 504 Committee in writing, and the parents or guardian of the student shall be notified of the Section 504

## INSTRUCTION

PROGRAMS FOR STUDENTS WITH DISABILITIES  
UNDER SECTION 504 OF THE FEDERAL REHABILITATION ACT OF 1973

procedural safeguards available to them, including the right to an impartial hearing and review.

## IV. Plan for Services

- A. For a student who has been identified as disabled within the meaning of Section 504 and in need of special education or related aids and services, the 504 Committee shall be responsible for determining what special services are needed.
- B. In making such determination, the 504 Committee will consider all available relevant information, drawing upon a variety of sources, including, but not limited to, comprehensive assessments conducted by the District's professional staff and/or the CSE.
- C. The parents or guardian will be invited to participate in 504 Committee meetings where services for the student will be determined, and will be given an opportunity to examine all relevant records.
- D. The 504 Committee will develop a written plan describing the disability and the special education or related services needed. The plan will specify how the regular or special education and related aids and services will be provided, and by whom. The plan may also specify accommodations that are to be made for the student within the regular education program.
- E. The 504 Committee may also determine that no special education, related services or accommodations are appropriate. If so, the record of the 504 Committee proceedings will reflect the identification of the student as a disabled person and will state the basis for the decision that no special services are presently needed.
- F. A disabled student will be placed in the regular educational environment of the District, with the use of supplementary aids and services, unless the 504 Committee demonstrates that such placement cannot be achieved satisfactorily. The disabled student will be educated with those who are not disabled to the maximum extent appropriate to the individual needs of the student. However, appropriate consideration must be given to the impact of a student with a disability on the education of other students in the general or special education class when making placement decisions.
- G. The 504 Committee will notify the parents or guardian in writing of its final decision concerning the services to be provided.
- H. If a plan for related services is developed, all school personnel who work with the student will be informed of the plan.



PROGRAMS FOR STUDENTS WITH DISABILITIES  
UNDER SECTION 504 OF THE FEDERAL REHABILITATION ACT OF 1973

## V. Review of the Student's Progress

- A. The 504 Committee will monitor the progress of the disabled student and the effectiveness of the student's education plan annually to determine whether special education, related services or accommodations are appropriate and necessary, and that the disabled student's needs are being met as adequately as the needs of the nondisabled students. Prior to any subsequent significant change in placement, a comprehensive reevaluation of the student's needs will be conducted.

## VI. Procedural Safeguards

- A. The parents or guardian will be notified in writing of all District decisions concerning the identification, evaluation, or educational placement of students made under this policy.
- B. The parents or guardian will be notified that they may examine relevant records.
- C. As to such decisions by the District, the parents or guardians shall have the right to an impartial hearing (Section 504 due process hearing). In the notification of any District decision concerning identification, evaluation, or placement, the parents or guardian will be advised that:
1. A request for a Section 504 due process hearing must be made in writing and filed with the Superintendent of Schools within thirty (30) days of notice of the determination to be reviewed.
  2. The hearing shall be held by a person to be designated by the Board of Education.
  3. The parent or guardian shall be permitted to participate in the hearing and shall be allowed to summon witnesses and to present other evidence on behalf of the student.
  4. The parent or guardian shall be permitted to be represented by counsel at the hearing.
  5. Compliance with technical rules of evidence shall not be required at the hearing.
- D. If a state due process hearing has been or will be held under the IDEA concerning issues relevant to the Section 504 proceeding, a hearing officer qualified as to

INSTRUCTION

PROGRAMS FOR STUDENTS WITH DISABILITIES  
UNDER SECTION 504 OF THE FEDERAL REHABILITATION ACT OF 1973

IDEA and Section 504 proceedings may preside in a joint hearing. The issues for either IDEA or Section 504 determination shall be clearly defined at the outset, and determinations by the hearing officer shall be separate and distinct.

- E. If both the parents or guardian and the District agree that the student is not eligible for special education under the IDEA, neither party is required to exhaust administrative proceedings under the IDEA prior to the holding of a Section 504 due process hearing.
- F. The hearing officer shall render a decision. The parents or guardian shall be notified in writing of the decision. Either party may seek review of the decision of the Section 504 hearing officer by a court of competent jurisdiction as authorized by law.
- G. The parties abide by the decision of the Section 504 hearing officer unless the decision is appealed to a court of competent jurisdiction and the decision is stayed by the court.

=====  
Madison Central School District

Legal Ref: Rehabilitation Act of 1973, 29 USC Section 794 et seq. (Section 504);  
Memorandum NYS Education Department from Kathy Ahearn, Lawrence  
Gloeckler and Arthur Walton, November 1993; Memorandum U.S. Department of  
Education to Regional Civil Rights Directors from Jeanette Lim, April 29, 1993

Cross Ref: Equal Opportunity and NonDiscrimination Policy

Adopted: 1984

Revised: 05/19/99, \_\_\_\_\_

Board of Education

Mr. Jona Snyder  
President

Mrs. Stephanie Clark-Tanner  
Vice President

Mrs. Mary Bartlett-Linden  
Mrs. Beverly Biedermann  
Mrs. Kathy Bridge  
Mr. William Langbein  
Mr. Steven Yancey



**MADISON CENTRAL SCHOOL DISTRICT**

7303 Route 20, Madison, New York 13402

Phone: (315) 893-1878

Fax: (315) 893-7111

Mr. Perry T. Dewey  
Superintendent

Mr. Larry Nichols  
Principal

Mrs. Melanie Brouillette  
Treasurer

Mrs. Tracey Lewis  
District Clerk

To: Mr. Perry Dewey, Superintendent of Schools

From: Mr. Larry Nichols, Principal

Date: December 17, 2014

Re: Personnel Appointment for January 5<sup>th</sup>, 2014 BOE Meeting

I would like to recommend to the Madison Central School District Board of Education the appointment of Mrs. Dana Gilgan as a Substitute Teacher. Mrs. Gilgan has earned a Bachelor of Arts degree in Childhood Education, English from Dowling College Oakdale and her Master of Science Degree in Teaching English to Speakers of Other Languages. Mrs. Gilgan holds NYS Certification in:

- Childhood Education 1-6
- Teaching English to Speakers of Other Languages

**Madison Central School**  
**2014-2015**  
**Board Of Education Members**

**Mrs. Mary Bartlett-Linden**

3808 Solsville Road  
Madison, NY 13402  
Cell – 315-982-8253  
[mbartlett-linden@madisoncentralny.org](mailto:mbartlett-linden@madisoncentralny.org)  
Term expires 6/30/18

**Mr. Steve Yancey**

3241 Center Road  
Madison, NY 13402  
Home – 315-893-7262  
Work – 315-841-4181  
Cell – 315-527-0744  
[syancey@madisoncentralny.org](mailto:syancey@madisoncentralny.org)  
Term expires 6/30/17

**Mr. Jona Snyder**

5294 Brouillette Road  
Oriskany Falls, NY 13425  
Cell – 315-750-8720  
[jsnyder@madisoncentralny.org](mailto:jsnyder@madisoncentralny.org)  
Term expires 6/30/16

**Mrs. Kathy Bridge**

7262 State Route 20  
Madison, NY 13402  
Work – 315-228-7407  
Cell – 315-941-0834  
[kbridge@madisoncentralny.org](mailto:kbridge@madisoncentralny.org)  
Term expires 6/30/16

**Ms. Beverly Biedermann**

6743 Route 20  
Bouckville, NY 13310  
Cell – 315-269-4878  
[bbiedermann@madisoncentralny.org](mailto:bbiedermann@madisoncentralny.org)  
Term expires 6/30/17 w/re-elect

**Mrs. Stephanie Tanner**

3351 Center Road  
Madison, NY 13402  
Work – 315-853-1080  
Cell – 315-520-5701  
[stanner@madisoncentralny.org](mailto:stanner@madisoncentralny.org)  
Term expires 6/30/16

**Mr. William Langbein**

PO Box 213  
3612 South Street  
Madison, NY 13402  
Home – 315-893-7264  
[wlangbein@madisoncentralny.org](mailto:wlangbein@madisoncentralny.org)  
Term expires 6/30/15

**Madison Central School Library Media Center  
December Monthly Report**

**December 2014**

Total number of materials borrowed or renewed: 1142  
Number of instructional days: 13.5

***High School:***

Total number of JH/HS study hall students utilizing the library: 404

***Elementary:***

**Pre-K**

Book selection and a story each week

**Kindergarten**

Library stories about penguins

Vocabulary: author, title, non-fiction, illustrator, globe

**1st Grade**

Author study: Pat Hutchins

Vocabulary: author, title, illustrator, character

**2nd grade**

Continued folktale unit on West Africa

Other resources: Maps, globes, easy non-fiction, DVD country series

**3rd grade**

Used Discovery Encyclopedia to locating countries highlighted in their  
ELA module

**4th grade**

Explorer research using our databases

**5th grade**

Utilized the new database Kids InfoBits to locate topics of their interest

## 6<sup>th</sup> grade

In collaboration with 6<sup>th</sup> grade teachers completed Greek Mythology Wordle projects as well as located myths for their Mt. Olympus Day

### *Library Upkeep*

- Completed book order for titles from World Book
  - Assisted faculty members with resource searches and interlibrary loans
  - Completed book order for the School Library System's Cooperative Collection
- Co-ser
- Continued analysis of collection to supplement Common Core reading Suggestions
  - Added 10 new print titles
  - The library continues to heavily utilize interlibrary loan for supplementing the Common Core learning.
  - Attended a county-wide Imagination Library meeting on 12/1

Our most circulated title was It's Christmas, David by David Shannon.

Our Imagination Library Initiative has now enrolled **130** pre-school children in the Madison School District!

Laura Winchester---Madison Library-Media Specialist



*Your kind and thoughtful  
expression of sympathy  
is deeply appreciated and  
gratefully acknowledged.*

Mr. Dewey,  
My family and I would like to thank you for your thoughtful gesture of donating a book in my grandfather's memory. He was a graduate of Madison, so we know he would have loved that idea. Please pass our gratitude on to the board of education members.

Have a great holiday!

— Clarissa  
Winfield

*With Heartfelt Thanks*

*The Family of  
Marvin E. Pitts Sr.*